

# StockSync Sheets — Viewer/Sync Quick Guide

Use this page to preview stock, run a manual sync, and manage matches/logs.

- 1 Open Stock Sync**  
Go to WooCommerce → Stock Sync. Tabs on this page switch to Settings, Confirmed Matches, Ignored List, and Blacklist.
- 2 Sync Schedule**  
Choose None, Hourly, Daily, Weekly, or Monthly. The panel shows the next scheduled run (site timezone).
- 3 Test Mode (Dry Run)**  
Enable to simulate the sync without updating products. Use this first to verify results.
- 4 Filter by Product Category**  
Limit actions to specific product categories. Click Apply Filter. “All Categories” means no filter.
- 5 Load Sheet Preview**  
Click “Load Sheet Preview” to fetch and display the latest rows from your configured Google Sheets.
- 6 Search Products**  
Use the search box to quickly filter the preview table across SKU, model code, and status.
- 7 Sync Products to WooCommerce**  
Click the primary button to update stock and prices. Variable products are synced per variation where possible.
- 8 Manual Matches**  
When fuzzy matches need review, choose the correct product (or “None of these”), or search via the product picker, then Confirm and Sync.
- 9 Sync Log**  
Watch the live log for matched items, updates, and warnings. The summary shows totals for Matched, Updated, and No Matches.