

Quick Start Guide

Set up your WooCommerce stock sync in minutes with this step-by-step guide for Google Sheets, dry runs, manual review, confirmed matches, and your first live sync.

Use Dry Run before going live

Review uncertain matches safely

Keep confirmed matches clean

6 Steps to Getting Started

Follow these steps in order so your first live sync is based on a clean setup instead of guesswork.

Step 1: Go to the Settings Page

- Create a Google Sheet and name it (for example, Stock or Inventory).
- Enter your Google API Key from Google Developer Console.
- Fill in your sheet details, including Google Sheet ID, tab name, model code column, quantity column, and row range.
- Click Save Settings.

Step 2: Open the Page Viewer

- Go to the Viewer Page from your WordPress admin menu.
- Set Dry Run ON for testing.
- Optionally enable Scheduled Sync later.
- Click "Sync to WooCommerce" to begin.

Step 3: Review Matches

- Confident Matches are auto-matched automatically.
- Needs Review items appear in the Manual Match section.
- Use this stage to confirm your matching setup is behaving correctly before any live stock change.

Step 4: Handle Manual Matches

- Use the dropdown or search to assign the correct product.
- If the product does not exist in WooCommerce, select "None of these".
- This sends the model code to Ignored Matches.
- Click Save Matches to confirm.
- Manual review shows close auto-match suggestions, and you can use the search box if the correct product is not listed.

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Step 5: Check Confirmed Matches

- All successful auto and manual matches are listed here.
- Auto-matches may be marked [Auto] Exact.
- If an auto-match is incorrect, tick the box to disable future auto-matching for that model.
- Click Send to Manual Review to rematch it.
- The model code moves to the Blacklisted page and can be restored later by removing it from Blacklisted Matches.

Step 6: Final Sync Test

- Run another Dry Sync and confirm clean logs, accurate auto-matches, and no remaining manual or ignored products.
- Turn Dry Run OFF and run a real sync.
- Set a schedule if desired.

Once fully set up, your stock updates automatically — helping keep WooCommerce inventory aligned with your Google Sheets workflow.

Before You Go Live

Use this checklist before your first real sync so the workflow is reliable enough to automate.

Use this checklist before your first live update

- Make sure your Google Sheet ID, tab name, model code column, quantity column, and row range are correct.
- Run a Dry Sync before any live stock update.
- Review uncertain items in Manual Match instead of forcing a guess.
- Check Confirmed Matches after successful matching.
- Only enable scheduled syncs once your dry run and first live sync look clean.

Also included in Stock Sync Sheets

Once your core stock sync workflow is working properly, you can also use the wider included tools below.

- **Product Builder** helps you create or update WooCommerce products from your sheet data.
- **Sheet Push** helps push WooCommerce stock data back to Google Sheets.

This quick start guide keeps the focus on getting the core stock sync workflow working first, because that is the safest place to start.