🚀 Quick Start Guide: Stock Sync Sheets

Set up your inventory sync in minutes with this step-by-step guide.

🛠 Step 1: Go to the Settings Page

- 📄 **Create a Google Sheet** and name it (e.g., Stock or Inventory).
- 🔑 **Enter your Google API Key** (from Google Developer Console).
- 🆔 **Fill in Sheet Details:**
  - ○ Google Sheet ID
  - ○ Tab name (e.g., Stock)
  - ○ Model Code column
  - ○ Quantity column
  - ○ Row range (e.g., 5–100)
- 💾 **Click Save Settings**

📊 Step 2: Open the Page Viewer

- 📑 **Go to Viewer Page** from your WordPress admin menu.
- 🧪 **Set Dry Run ON** (for testing).
- ⏳ **Optionally enable Scheduled Sync.**
- 🔄 **Click "Sync to WooCommerce"** to begin.

🔍 Step 3: Review Matches

- ✅ **Confident Matches** → Auto-matched automatically.
- 🖊 **Needs Review** → Appears in Manual Match section.

📝 Step 4: Handle Manual Matches

- 📌 **Use dropdown or search** to assign the correct product.
- 🚫 **If product doesn't exist in WooCommerce** → Select "None of these".
  - ○ This sends the model code to Ignored Matches.
- 💾 **Click Save Matches** to confirm.
- 💡 **Manual match** will show close auto-match suggestions.
- 🔍 **If correct product isn't listed** → Use search box to find your WooCommerce product.

📋 Step 5: Check the Confirmed Matches Page

- 📑 **All successful auto & manual matches** are listed here.
- 👈 **Auto-matches** may be marked [Auto] Exact.

- ⚠️ **If an auto-match is incorrect:**
  - ☑ **Check box** to disable auto-matching in the future.
  - 📥 **Click Send to Manual Review** to rematch.
  - 🚫 **Model code** moves to Blacklisted page.
  - 🔄 **You can reverse this** by removing the model from Blacklisted Matches.

✅ Step 6: Final Sync Test

- 🔁 **Run another Dry Sync** and confirm:
  - ✓ Clean logs
  - ✓ Accurate auto-matches
  - ✓ No manual or ignored products remaining
- 🚀 **Turn Dry Run OFF** and run a real sync.
- 📅 **Set schedule if desired.**

🔒 **Once fully set up, your stock updates automatically — keeping WooCommerce inventory always correct.**